MINUTES

Meeting: Corsham Community Area Transport Group (CATG)

Place: Virtual meeting via Microsoft Teams

Date: Thursday 4 March 2021

Time: 10.00 am

Please direct any enquiries to Kate Davey (Traffic Engineer), via email <u>kate.davey@wiltshire.gov.uk</u>

	Item	Update	Actions and recommendations	Who	
	Date of meeting: 4 th March 2021	Date of meeting: 4 th March 2021			
1.	Attendees and apologies				
	Present: Apologies:	Cllr Ruth Hopkinson (chair) – Wiltshire Council, Cllr Ben Anderson – Wiltshire Council, Cllr Philip Whalley – Wiltshire Council, Cllr Brian Mathew – Wiltshire Council, Kate Davey – Wiltshire Council Highways, Sarah Dearden – Wiltshire Council Highways, David Arnup – Wiltshire Council Highways, Pete Anstey – Corsham Town Council, James Whittleton – Corsham Town Council, Steve Abbott – Corsham Town Council, Alun Crockford – Corsham Town Council, Helen Belcher – Corsham Town Council , Robert Davies – Box Parish Council, Richard Campbell – Box Parish Council, Tony Clarke – Colerne Parish Council, Peter Shaw – Lacock Parish Council, Stuart Gregory – Lacock Parish Council, Derek Walters – Notton resident David Martin – Corsham Town Council, Spencer Drinkwater – Wiltshire Council Transport Planning, Gemma Winslow – Wiltshire Council Highways, Ros Griffiths – Wiltshire Council CEM			
2.	Notes of last meeting				
		The notes of the last meeting held on 2 nd December 2020 were accepted as a true record.	Noted and agreed.		



Financial Position				
		See Finance sheet. 2020/21 allocation is £10,951.00. 2019/20 underspend was £22,040.16 and the current commitments total £28,208.31 giving a remaining budget of £10,835.60.	Noted and agreed.	
	Top 5 Priority Schemes			
)	Issue 6682 Bridge between Lacock and Bowden Hill.	 Site meeting held on 6th August 2019 with KD and Lacock Parish Council. Issues relating to pedestrian safety on the bridge were discussed and subsequent response sent to Lacock Parish Council detailing points considered and suggested possible solution. After group discussion Lacock PC request a reduction in speed limit near the bridge. Group agreed funding £2,500 for assessment. Lacock PC confirmed 25% contribution. Assessment complete. Design plan attached with a cost estimate of approximately £7,000 (CATG = £5,250) (25% = £1,750) for installation of revised speed limit. Group agreed funding for implementation. Lacock PC confirmed contribution. Legal documents with Traffic Regulation Order team for processing. Consultation period complete, no objections received therefore progress to implementation. 	ACTION Complete design and arrange for implementation.	KD

)	Issue 7043		ACTION	
		underway to determine whether a mini roundabout is a workable	Continue with design work ready	KD
	High Street, Lacock – High	solution at this location.	for substantive bid application summer 2021.	
	St/West St request for junction	At November group agreed funding of £5k for further design	summer 2021.	
	modifications.	ications. work, subject to Lacock PC confirmation of 25% contribution of		
		£1250. Lacock PC have carried out consultation and attended		
		meeting with KD in Jan 2020 to discuss alterations to the		
		proposal. Subsequently see attached revised proposal for		
		discussion at meeting.		
		Lacock PC confirmed they have undertaken local consultation all		
		of which was supportive of the proposal and therefore wish to		
		proceed with further design work. PW raised concerns over the		
		proposal and whether the National Trust had made comments.		
		Lacock PC confirmed they were consulted and responded outside of the consultation period with objection to the proposal.		
		BA confirmed support for the proposal. Lacock PC explained this		
		is the first step in improving safety around the village.		
		Group agreed to move proposal forward. Lacock PC confirmed		
		contribution. PW expressed reservations for the project referring to the current consultation on Melksham Bypass and whether this		
		will alleviate the traffic issues in Lacock village adequately. BA		
		and LPC confirmed this is a separate issue relating to achieving		
		formality of right of way at this junction and in turn slow traffic and		
		improve safety. It is not believed the proposed bypass will make		
		a significant difference to this site and what is trying to be achieved here.		
		Drainage survey complete but still waiting for street lighting		
		assessment to be finished. KD has chased this issue with the		
		consultant.		

C)	Issue 6886 A4 and Cross Keys Road junction. Request for reduction in speed limit.	Cost estimate for speed limit assessments is £2,500. This issue to be put on hold until the improvement works due to take place in the summer are complete. Corsham TC did confirm support & 25% contribution for assessment. Cross Keys construction project now finished. Group agreed funding for assessment. Corsham TC confirmed 25% contribution. The speed limit assessment is currently in progress with Atkins, however, there has been a delay in completing all of the analysis due to Covid-19 restrictions. Atkins are looking at a safe method to undertake journey time surveys which requires risk assessment approval. If approved they anticipate carrying out rest of assessment during December. Assessment complete, recommendations attached to agenda for discussion at the meeting.	DISCUSSION SA raised concerns over recommendation requesting that section 1 be reduced to 40mph. Officers explained criteria relating to setting speed limit. Request for information on whether environmental impact assessment is carried out as part of the assessment. Group agreed to fund implementation with estimate of £7,000 (CATG £5,250). Subject to Corsham TC confirming 25% contribution of £1,750.	
			ACTIONS Find out if environment impact assessment has been done.	KD
			Confirm 25% contribution.	Corsham TC

d)	5-20-4 / 5-20-6 (previously Issue 6876) Request for 20mph speed limit on residential streets around Corsham.	Cost estimate for speed limit assessments is £2,500. 25% contribution of £625. Corsham TC have now submitted plans for Corsham and Neston to be assessed. Group agreed funding. Corsham TC confirmed contribution. 20mph speed limit assessment is in progress, however we are currently waiting to carry out the data collection/traffic surveys until the national restrictions surrounding Covid-19 are relaxed in order to get a true reading of 'normal' traffic speeds for the assessment. KD/JW discussed traffic surveys in January 2021 and agreed due to latest Covid-19 national lockdown to defer this work until the restrictions are eased and traffic returns to normal volumes.	ACTON Liaise with Corsham TC and move forward with assessment when traffic volumes and speeds return to normal level.	KD
e)	5-19-2 (previously issue No 7105) Pickwick Road/Newlands Road Pedestrian Crossing.		ACTION Order works and implement project.	KD



)	<u>Issue 6829</u>	Preliminary design sent to Lacock Parish Council for consideration. The estimated costs of this scheme including	ACTION Leave on agenda and monitor.	
	Lacock village – restriction for tourist coach restriction.	 data collection surveys before and after to analyse success of signing scheme is in the region of £6,000. A 25% contribution would be £1,500. Lacock PC confirmed they do not support this proposal. Subsequently withdrawn and issue removed from priority list. Lacock PC to escalate the issue at strategic level. Group agreed to leave on agenda for now. Lacock PC explained they have written to Western Gateway regarding the impact Melksham bypass will have on the village and coaches. Requests for strategic plan made to Cllr Wayman and MP Michelle Donelan. It was also suggested to contact Cllr Philip Whitehead – Leader of Wiltshire Council to highlight these issues further. 		
	Skynet Drive	 Legal have now confirmed that the lease agreements are complete. Section 106 agreement for Bellway homes to release funding for the installation of Toucan crossing will be triggered at first occupancy. Shared use path construction at southern end Skynet Drive/Park Lane junction is to be completed during January/February 2019 in preparation for the crossing and cycle link at the north end. Bellway Homes funding received. Design for Toucan crossing is underway, and the legal advertisement being consulted on during September 2019 – no objections received. Construction complete. 	ACTION Project complete. Remove and close.	KD

c)	Issue 5818 Issue 6364 Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange & Purleigh Road.	Monitor parking issues as the developments on Park Lane progress and collate data received from local residents on the inappropriate parking at this location. Group agreed to leave on agenda and continue to monitor until developments have been completed. RH raised potential future issue with increased on street parking due to one unit wanting a change of use. New regulations allow for this without a requirement to apply or impose conditions, therefore this may lead to further parking issues at this location. DA confirmed patching sites have been submitted and are in hand. Group agreed to leave on the agenda for now and monitor.	DISCUSSION JW commented that most of the development is now complete and so now would be a good time to review this issue. Group agreed to take a holistic approach and revisit this issue. ACTIONS Move to top priority list. Revisit site and review options.	KD KD
d)	5-19-9 Freestone Way, Corsham – position of bus stop.	The position of a bus stop in Freestone Way, Katherine Park. The bus stop is on the pavement but there is a grass verge between the pavement and kerb meaning that passengers must cross over the grass to get on and off the bus. The verge gets muddy, slippery and wet. Reported issue through MyWiltshire App but asked to submit through CATG as developer did not provide hardstanding for bus stop at time of installation. GW update – planning was unable to locate a S38 plan for this development. Passenger Transport confirmed they are happy for alterations to be carried out and offered to move it if necessary. Corsham TC to review the information submitted from passenger transport and provide response on whether this issue is supported.	Move to top priority list.	KD KD

)	5-20-2	Request for new footway and kerb line along Lacock Road on the	DISCUSSION	
		southern side for the extent of the properties.	Concerns over safety and parking	
	Lacock Road, Corsham – verge		issues surrounding the school.	
	deterioration, request for	PW explained the issues with parents parking on the double	Request for investigation into	
	footway/kerbing installation.	yellow lines and issues being cause by the muddy verge for	school keep clear markings, no	
		residents. A footway along the south side of Lacock Road has	loading restriction. Possible	
		been looked at before through TAOSJ in 2010 and 2015 but was	scheme for future substantive bid	
		not recommended due to large scale drainage works and	funding. Group agreed to allocate	
		relocation of utilities. It was felt this solution would also	£2,000 for now	
		encourage more parents to drive and park if there was a footway		
		introduced.	ACTIONS	
			Move to top priority list.	KD
		GW confirmed road markings are in place and visible. KD has		
			Review and liaise with Corsham TC	
		school times.	regarding extent of proposal.	KD
		Ball park figure supplied to Corsham TC for kerbing works. In the	Design and cost estimate for	
		region of £20,000 – £25,000.	-	KD
		Colerne PC have improved disabled access to the Memorial	ACTION	
	<u>5-20-5</u>	Gardens and are now requesting a dropped kerb and bus stop		KD
	Memorial Garden, Market Place,		PC as soon as Covid-19 restrictions	
	Colerne		allow.	
		Group agreed to move to top priority when resources are		
		available. Site visit with Colerne PC to be undertaken once		
		Covid-19 national lockdown restrictions are eased.		

g)	<u>5-20-8</u> Leafy Lane, Rudloe, Box	 issue was previously raised with site meeting held between BA and KD. A proposal was submitted but rejected by Box PC at that time. Since this time traffic has increased due to nearby developments. Referred to previous proposal submitted 2/3 years ago. Group agreed to revisit this issue and move to top priority when resources are available. BA arranged virtual meeting to discuss issues held on 11/01/21. Site visit undertaken by KD to assess the site further. To be discussed at the meeting. 	Discussed previous proposal and information on this project so far. Box PC confirmed they are supportive of the issue. BA requested additional coloured surfacing to the proposal. Highway officers discussed the pros/cons to this element on the maintenance side of things. Group agreed to allocate £1,000 for now.	KD
			Review costs and submit to Box PC to consider 25% contribution.	KD



6.	New Requests / Issues			
a)	<u>5-21-1</u> Notton Lane/Chequers Hill junction with A4, Corsham	Corsham Court Estate are concerned about vehicles being parked immediately in front of the gated entrance to the lower estate field despite a warning notice. Cars regularly park here to access the footpaths in the park, and this is preventing access to check on and feed the sheep. Matters are expected to get worse because WC has just resurfaced the verge area by the gate making parking easier. Request for two small bollards, one either side of the gate, which will allow farm vehicles to access the field but deter parking across the gate.	ACTION Design and estimate to be completed when resources allow this issue to reach top priority list.	KD
b)	<u>5-21-2</u> B3109 Bradford Road, Rudloe	Concerns regarding the crossing area at the top of the new Redcliffe housing estate to Rudloe area and Corsham Primary School. Dangerous for children to cross to get to and from school. Cars travel in excess of the 50mph speed limit. Request for a safe crossing to be installed, for example a formal signal-controlled crossing.	DISCUSSION Box PC raised concerns over residents of Redcliffe development on journeys to school. Gap in footway not allowing practical use of new Toucan crossing from this location. Group agreed this could be investigated through Taking Action on School Journeys initiative. <u>ACTION</u> Discuss this issue with School Travel Plan Advisor and report back to group.	KD

,	<u>5-21-3</u> Pool Green / Elley Green junction, Neston, Corsham	and visibility is limited. Parents do not like walking this section with buggies and young children as do not feel safe as there is no proper footpath and traffic does not slow down to turn into junction. This road is busy at school times and with a bus route. Preschool numbers have increased due to closure of Cotswold Centre and new housing meaning more pedestrians using this route.	this junction and lack of footway. Corsham TC support this issue and agree to fund any survey work plus 25% towards implementation up to £5,000. Group supports issue. ACTION Design and estimate to be	KD
,	5-21-4 Prospect, Box	Concerns regarding the danger to horse riders along this route. Request for horse warning signs to raise awareness of potential danger.	ACTION	Box PC
	<u>5-21-5</u> B3109 Bradford Road, Rudloe	The Parish Council requests that the speed limit on the B3109 be reduced from 50 mph to 30 mph on the stretch of the road going from the mini fiveways junction at the top of Westwells Road, past the housing development and the access to Corsham Primary School. The Parish Council would also request a reduction to 20 mph at school opening and closing times. The dangers on this stretch of the road have increased since the Hannick Homes development with more pedestrians (with children) crossing to get to the Corsham Primary School. There has been the installation of a pedestrian crossing and a refuge, but the parish council feels that current speed limit is excessive. The number of pedestrians will increase when the proposed dwelling at the top of Westwells Rd on the old Rudloe No 2 site is built.	DISCUSSION Largely linked to 5-21-2 above. Box PC commented that residents of new Dickens Gate estate cross to access the school entrance on B3109. Bellway have installed a refuge island and drop off points to accommodate.	

f)	5-21-6 Boxfields Road crossroads junction with White Ennox Lane	The Parish Council request that a crossroads warning sign be erected on Boxfields Road in advance of this junction to reduce the danger of farm vehicles using this junction.	ACTION Box PC to collect data evidence to present at next meeting.	Box PC
g)	<u>5-21-7</u> Tutton Hill, Colerne	The 30mph speed limit comes to an end about halfway down the built-up part of Tutton Hill then changes to national speed limit. The hill usually deters vehicles from reaching high speeds however residents have reported both volume and speeds are increasing. Request to extend the 30mph speed limit to the end of the built- up area on Tutton Hill, including the left fork towards Watergates.	village has expanded the speed limit terminal point could be amended. Group agreed with the	KD
h)	<u>5-21-8</u> Ogbourne, off the High Street, Colerne	Ogbourne is a cul-de-sac off High Street. The first part is adopted highway but there is an unadopted section servicing 5 dwellings. Delivery vehicles are driving into the lane and causing damage to walls and residents' cars because there is nowhere to turn around. Request for signing to discourage commercial vehicles from entering the lane.	ACTION Colerne PC to collect data evidence to present at next meeting.	
i)	5-21-9 Fosse Way / Bath Road junction, Colerne	Concerns over vehicle accidents along this route and around the bend. Requests for a review of signing along this route, in particular speed limit signing and reduction to 50mph.	EDISCUSSION Colerne PC and BM commented on safety concerns along this route and request a signing review. Group agreed with issue and suggest a review is carried out when priority list and resource permits.	

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j)	5-21-10 A350 Lacock, Lackham roundabout to proposed Melksham Bypass location	over the safety of the A350 Notton School junction. In particular when turning right when southbound into Notton Park and Northbound into Mons Lane, where the ghost islands and right turn lanes are particularly short. It is recognised that when the Lacock Bypass was originally constructed 56 years ago, the standards which were applied to road junctions may have been inferior than todays. However, the increase in traffic flow and speed on the A350 raises the question of whether the junctions on this particular stretch of the A350 continue to be fit for purpose. By "particular stretch" referring to those junctions between Lackham roundabout and the junction with the proposed Melksham bypass. That being the case the A350 junctions fall far short of today's standards in respect to junction layout and therefore safety requirements.	DISCUSSION Lacock PC and Notton resident outlined issue along this route as well as future concerns when the Chippenham duelling project and Melksham Bypass is complete. Group agreed this is not an issue the CATG have capability to resolve as it requires a more strategic approach. ACTION Liaise with major projects team to gain further information on Melksham Bypass and the plans for this section of A350 going forward and report back.	KD



7.	АОВ						

8.		
Date of Next Meeting	TBC	



Corsham Community Area Transport Group

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of **£585.60**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications

7. Recommendations

Corsham Area Board are asked to approve recommendations

FINANCIAL SUMMARY

BUDGET 2020-21

£10,951.00 CATG Allocation 2020-21

£22,040.16 2019-20 Underspend

Contributions

Corsham Town Council - Park Lane Parking Restrictions Corsham Town Council - Neston to Corsham dropped kerb project Lacock Parish Council - High St/West St mini roundabout design work Corsham Town Council - Cross Keys speed limit assessment Colerne Parish Council - horse warning signs Lacock Parish Council - bridge speed limit extention implementation Corsham Town Council - 20mph speed limit assessment Corsham Town Council - Pickwick Road Warning Sign £0.00 Confirmed - on hold (£1000 TBA) £1,364.00 Invoiced £1,250.00 Confirmed £625.00 Invoiced £263.75 Invoiced £1,750.00 Confirmed £625.00 Confirmed £175.00 TBC

Total Budget

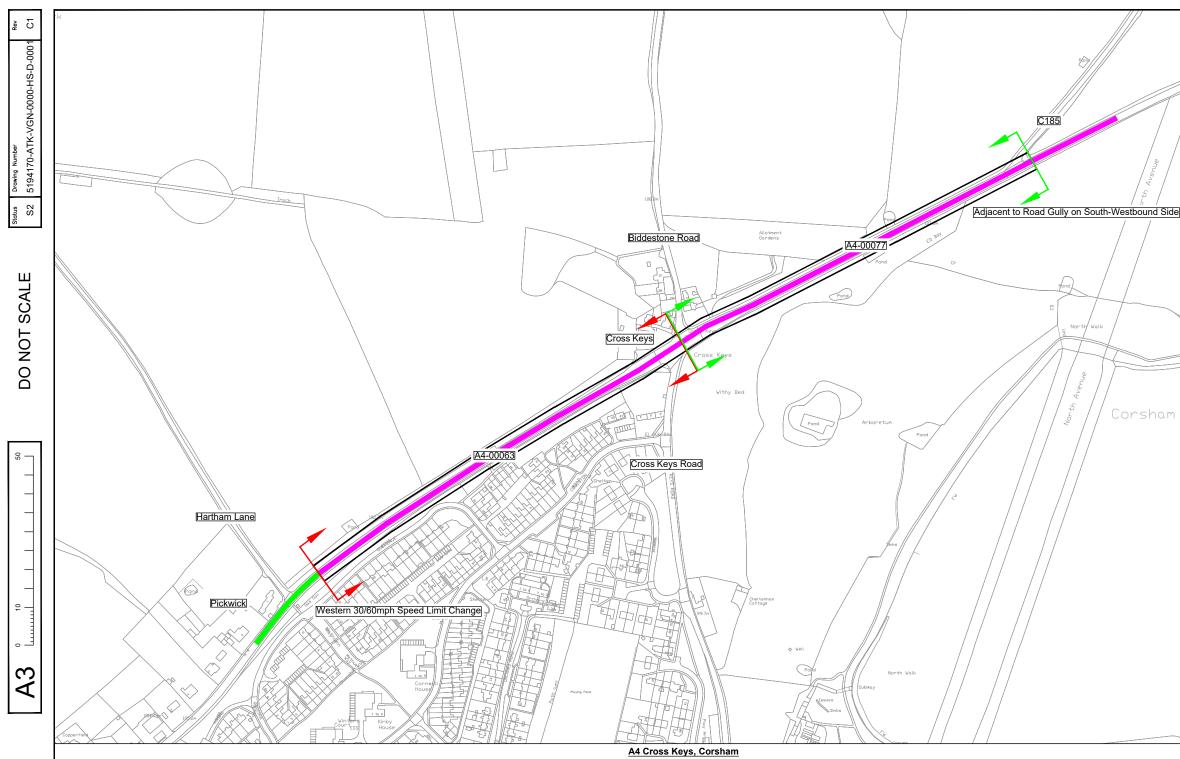
£39,043.91

Commitments	
Corsham Park Lane parking options	£4,000 Estimate - on hold
Neston to Corsham dropped kerb project	£5,453 Actual
Lacock High St/West St mini roundabout design work	£5,000 Estimate
Cross Keys speed limit assessment	£2,500 Actual
C151 Colerne Horse Warning signs	£1,055 Actual

New Schemes

Lacock bridge pedestrian improvements - speed limit implementation Corsham 20mph speed limit assessment Corsham, Pickwick Road Warning Sign £7,000 Estimate £2,500 Estimate £700 Estimate

Total Spend / Commitments	£28,208.31
Remaining Budget	£10.835.60



							Coll	isions	Collision					
	Road Sections	Description		Existing Speed Limit (Miles per Hour)	AADT (Average Annual Daily Traffic - Taken from Traffic Counts)	AII	Seri	KSI (Killed or ously Injured) tal or Severe)	Rate (per 100	Mean Speed (Miles per Hour)	Assessed Speed Limi) (Miles per Hour)		it Comments	
	Section 1: A4-00063	Western 30/60mph Speed Limit Change to Cross Keys Traffic Signal Junction	456	60	11,695	3		1	25.69	32.5	50	50		eed Limit is the same as th he speed limit from 60mpl
s.dwg ed by: HANC4828	Section 2: A4-00077	Cross Keys Traffic Signal Junction to C185 Junction	419	60	13,873	4		0	31.42	35.3	50	50		eed Limit is the same as th he speed limit from 60mpl
: Speed Limit Review – A4 Cross Keys.dr e: Jan 11, 2021 – 8:06am Platted	THIS MAP IS REPRODUCED FROM PERMISSION OF ORDNANCE SURI HER MAJESTY'S STATIONERY OFF UNAUTHORISED REPRODUCTION LEAD TO PROSECUTION OR CIVIL	VEY ON BEHALF OF THE CONT CE. © CROWN COPYRIGHT. INFRINGES CROWN COPYRIG	ROLLER OF	S2 Fit for Info	rmation	08/04/20	KNB C1	First Issue			Co Co Tro		KINS NC-Lavalin Group ©	Project Speed Limit Re
File: Date:	100049050, 2020			Stat Purpose of	Issue			Description				14 7FJ : 01225 730360	www.atkinsglobal.com	

P:\GBBSB\HandT\TSa\CN0600\WHCC\60 Service Areas\3000 Integrated Transport\5194170 Speed Limit Assessments 20-21\A4 Cross Keys\800 CAD\DWG\Speed Limit Review - A4 Cross Keys.dwg

	Notes 1. Limits of work are approximate and are to be agreed on site with the Engineer.
	Key Speed Limit Review - Section 1 Speed Limit Review - Section 2 Speed Limit Review - Section 3 Speed Limit Review - Section 4 Speed Limit Review - Section 5 Scheme Outline
Path	Existing 20mph Speed Limit Existing 30mph Speed Limit Existing 40mph Speed Limit Existing 50mph Speed Limit Existing 60mph Speed Limit Existing 70mph Speed Limit
Park	
	Postal Area: SN13 0DT USRN: 44200071 OS Grid Ref: 386812 , 171074 TO 387570 , 171511
s the Assessed Speed Limit. It nph to 50mph.	Philips Street Atlas: Page 77 A3 Road Speed Limit: 60mph SAFETY, HEALTH AND ENVIRONMENTAL INFORMATION N ADDION TO BE HIZZERS/RSIS NORMLY ASSOCIATED WITH THE TYPES OF WORK DETAILED ON THIS DOWNING, NOTE THE FOLLOWING SCHIPCANT RESDUAL RSIS CONSTRUCTION NONE
s the Assessed Speed Limit. It nph to 50mph.	MAINTENANCE/CLEANING NONE USE NONE DECOMMISSIONING/DEMOLITION NONE Title
re Council	A4 Cross Keys, Corsham Section Details
Reviews 2020/2021	Sheet Size Original Scale Designed/Drawn Checked AP Authorised KNB A3 N.T.S Designed/Drawn Checked Date AP Authorised KNB Status Drawing Number S2 5194170-ATK-VGN-0000-HS-D-0001 Rev